



Dee Howard Foundation STEM Education Excellence Award Nomination

Part A - Nominee Biography					
- Section I -					
Name:					
Mailing Address:					
	City:		County:		Zip:
Primary Phone:			Secondary Phone:		
Email Address:					
- Section II -					
Years of Service [yrs., mos.]			Currently Teaches Grade(s):		
	At Current School:				
	Total Experience:				
- Section III -					
Education [Institution(s), Year Degree(s) Conferred]					
	Bachelors:				
	Masters:				
	PhD:				
	Other:				
- Section IV -					
Prior Service to be Considered <i>(if necessary, attach additional items on a separate sheet of paper)</i>					
	Educator Service: [Institution(s), Position, Calendar Year(s) Served; Note if S.T.E.M. Related]				
	Educator Awards and/or Certifications: [Item Title, Calendar Year(s) Awarded]				
	Military Service: [Branch, Calendar Years Served, Rank Held at Time of Discharge]				



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Part B – S.T.E.M. Program							
- Section I -							
School Name:							
Address:							
School District:							
Principal Name:						Years in Position:	yrs
Primary Phone:				Secondary Phone:			
Email Address:							
Briefly describe the mission and scope of your school's S.T.E.M. program <i>(if necessary, submit on a separate sheet of paper)</i> .							
How many students are enrolled in your school for the 2019-20 academic year?							
What percentage of students in your school are identified as economically disadvantaged?							
How many students do you work with in your school's S.T.E.M. program annually?							
[]	Less than 50	[]	50 to 100	[]	100 to 200	[]	More than 200



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- Section V -	
Please confer with your nominee and attach a detailed plan for your school's S.T.E.M. program over the next 1-3 year period. At a minimum, address each of the following within your plan, and describe any area(s) where you believe The Dee Howard Foundation could assist.	
1.	Increase student engagement/participation in your school's S.T.E.M. program.
2.	Improve student standardized test scores, year over year, in math and science.
3.	Introduce or increase aerospace and/or aeronautics subjects in your S.T.E.M curriculum.
- Section VI -	
Select one to three students enrolled in your school's S.T.E.M. program to write a 200-word (no less than 150 words, no more than 300 words) essay answering one of the following questions: <i>(attach the essay[s] to this nomination package)</i>	
1.	"Why do you believe your teacher should receive The Dee Howard Foundation STEM Education Excellence Award?"
2.	"Why is it important to you to have aerospace engineering included in your school's S.T.E.M. curriculum?"

Part C – Acknowledgement			
<i>To be completed by the school's Principal or Superintendent</i>			
I acknowledge that by submitting this nomination, should the candidate described herein be selected as the Honoree of The Dee Howard Foundation STEM Education Excellence Award, I hereby commit the institution below will use the \$1000 award grant from The Dee Howard Foundation to help incorporate aviation and aerospace into the S.T.E.M. curriculum for the 2020-2021 school year and beyond, in a manner mutually agreed between the school and The Dee Howard Foundation.			
The complete nomination package must be submitted to W. Sean Kearney, Chair of The SEEA Selection Committee, via wowek.kearney@tamusa.edu no later than December 1, 2019 to be considered for the award.			
Signed:		Date:	
Printed Name:			
Title:			
School:			

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Nomination Package Checklist		
This checklist is intended to provide a quick reference guide, for your benefit, to ensure your nomination package is complete, and is not required to be submitted with the completed package. Please note that all aspects of the nomination form are required to be submitted for your nominee to be considered for the SEEA award, and that The Dee Howard Foundation SEEA Committee will be using this same checklist to verify completeness of your nomination during the evaluation process.		
<i>Part A – Nominee Biography</i>		
[]	Section I	Is the nominee’s personal information accurate and complete?
[]	Section II	Is the nominee’s current role information accurate and complete?
[]	Section III	Is the nominee’s education information accurate and complete?
[]	Section IV	Is the nominee’s professional experience complete, with any attachments included?
<i>Part B – S.T.E.M. Program</i>		
[]	Section I	Is your school’s relevant information accurate and complete, with any attachments included?
[]	Section II	Is the nominee’s level of S.T.E.M. involvement appropriately described?
[]	Section III	Is the nominee’s influence on your school’s S.T.E.M. program and student population appropriately described, with any attachments included?
[]	Section IV	Is your recommendation statement for the nominee complete, with any attachments included?
[]	Section V	Is your school’s detailed S.T.E.M. growth plan complete and attached?
[]	Section IV	Is/Are the student essay(s) complete and attached?
<i>Part C – Acknowledgement</i>		
[]	Is the section complete and signed by the school principal?	
<i>Other Articles for Inclusion</i>		
[]	Is the principal’s recommendation letter on official school letterhead and attached?	
[]	Are any additional examples of objective evidence, or other relevant information to support the nominee ¹⁾ referenced within the applicable sections above and ²⁾ attached or electronically linked to the completed nomination package?	

Submit the completed package, including all attachments, **no later than December 1, 2019** to:

Dr. W. Sean Kearney, Chair, SEEA Selection Committee, via wowek.kearney@tamusa.edu